

# We Are Hiring!

# On the Job Training

Take a part in #ReachingTheUnreachable through our comprehensive operations training program

**Base Coordinator** 

**Ground Crew** 

Admin/Ticketing/Cashier





## What is On the Job Training (OJT)?

Susi Air OJT is a comprehensive training program for selected candidate who are passionate about aviation. Successful candidates will be assigned to various roles such as adminticketing-cashier, ground crew, and base coordinator.

#### Who are We Looking For?

- 1. Minimum SMA/SMK graduate (fresh graduates are welcome);
- 2. Age between the range of 18-27 years old;
- 3. Single;
- 4. Physically and mentally fit for high demand task;
- 5. Able to work individually or in a team;
- Have basic Business English level;
- 7. Able to work under pressure in a very fast-paced environment;
- 8. Familiar with Microsoft Office (especially Excel);
- 9. Quick Adapt;
- 10. Willing to be placed throughout Indonesia;
- 11. Love Challenges;

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### **What You Need to Prepare**

- Cover Letter
- Curriculum Vitae/Resume (in English)
- Copy of Official ID (KTP)
- Scan of Bachelor/Diploma Certificate (Ijazah) or Surat Keterangan Lulus (SKL)
- Medical certificate (Surat Keterangan Riwayat Sehat) from a doctor
- Copy of active SKCK with legalize stamp (legalisir)
- · Booster vaccine certificate
- Licence, certificate, and other additional document (optional, if any)

#### Notes:

- Candidates must fill the online application form max. 2 days prior before coming to the Walk in Interview.
- Must bring the copy of documents required during the Walk in Interview (original not needed)





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### **Our Recruitment Process**

#### Step:

∂ https://s.id/OJTSusiAir

Step 1: Fill the online application form

Step 2: Initial Interview

Step 3: Psychology Test

Step 4: Final Interview

**Training** 

## Walk In Interview

**Date & Time** 

Location

Wednesday, 31 July 2024

Susi Air Head Office Pangandaran

07.30 - 15.00 WIB

Jln. Merdeka No.312 Pangandaran, Jawa Barat

#### Notes:

- 1. All recruitment process is free of charge, please beware of scam.
- 2. If you have any questions, do not hesitate to contact this number +62 811-2129-909.

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